



DUNDAS
MUSEUM &
ARCHIVES

Dundas Horticultural Society fonds
F.0025
Created November 2019

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Title proper:	Dundas Horticultural Society fonds
Dates of creation:	1957-1999
Physical description:	65 cm of textual records 5 photo albums (377 photographs, 5 negs.) 1 wooden gravel 1 ink pad 1 sign 2 stamps 1 wooden plaque 22 name tags
Administrative History:	
<p>The Dundas Horticulture Society was most likely formed in the 1950s. While most documents indicate the founding of the society in 1950, newspaper articles suggest that the presence of the society existed much earlier. In 1957, however, the Ontario Department of Agriculture approved the group to officially be recognized as the Dundas Horticultural Society.</p> <p>The society had a very active presence in the Dundas community since it's inception. The Town Beautification Group was responsible for planting and maintaining gardens in Dundas, specifically public areas such as the Dundas Public Library, Museum, and Market Square. Additionally, the Dundas Horticultural Society participated in gardening events in Ontario, visited other horticultural societies, and took field trips to garden shows and exhibitions. General meetings would occur monthly to discuss future projects and events.</p> <p>In addition to attending activities, the society was also responsible for hosting several events. The Dundas Horticultural Society hosted the Annual Rose and Flower Show. The event originally began as a rose show but later started to include other flowers and arrangements. Members would submit their flowers or arrangements and prizes would be handed out to the best of the best. The society also hosted social parties, such as Strawberry Socials and Dessert Card Parties.</p> <p>Another one of their duties was judging gardens for the Town of Dundas Awards. A committee was responsible for touring the town and judging homes based on their curbside appeal, landscape principles and maintenance, and design elements.</p> <p>During the 1990's, however, it became increasingly difficult to fill positions in the Executive. The final bulletin addressing the dissolution of the group was released on May 7, 1999.</p>	
Scope and content:	
<p>The fonds consists of a wide range of records related to the Dundas Horticultural Society. These include minutes from both regular and executive meetings, newsletters and bulletins, membership lists, newspaper clippings, promotional material for events, financial records,</p>	

correspondence between the society and other organizations, and photographs. Also included in the fonds are materials, such as brochures, pamphlets, and flyers, from other Horticultural societies in Ontario.

The fonds is comprised of the following types of documents: minutes, newsletters, brochures, albums, photographs, letters, programmes, memos, forms, reports, booklets, name tags, plaques, a wooden gravel, ink pad and stamps, newspaper clippings, financial records, and other miscellaneous documents.

Custodial history:

Custodial history unknown.

Arrangement:

The fonds is arranged in the following series:

Series 1: Minutes of Meetings – Chronological order

Series 2: Newsletters and Bulletins – Chronological order

Series 3: Member lists/records – separated into executive and regular members

Series 4: Events – Chronological order by type.

Series 5: Newspaper clippings

Series 6: Financial records

Series 7: Ontario Horticultural Association

Series 8: Miscellaneous

Series 9: Correspondence – Chronological order

Series 10: Horticultural Societies – organized by group or by materials

Series 11: Photographs

Series 1 consists of minutes from both executive and regular meetings. It has been organized in chronological order, starting in the 1950's and finishing in the 1990's. Series 2 is comprised of newsletters and bulletins. Similarly, the series is organized in chronological order, starting in the 1970's and finishing in the 1990's. Series 3 contains membership lists of officers, directors, and regular attending members. Series 4 consists of records related to the various events the Dundas Horticultural Society hosted. These events include rose shows, flower shows, strawberry socials, card parties. Series 5 consists of newspaper clippings about the Dundas Horticultural Society.

Series 6 contains financial records. The records are organized in chronological order, starting in 1957 and ending in 1990. Series 7 is comprised of records from the Ontario Horticultural Association. This series contains documents from District 6 of the Ontario Horticultural Association, which is the district that the Dundas Horticultural Society was a part of. Series 8 contains miscellaneous records and several artifacts. Series 9 consists of letters received by the society regarding landscaping projects, donations, meetings, and thank-you notes. Also included are letters sent by the society thanking people/organizations for donations and invitations to upcoming events. Series 10 is comprised of documents related to other

horticultural societies in Ontario. The series is arranged by organization. Lastly, series 11 contains photo albums with photographs and newspaper clippings regarding horticultural events and contents.	
Language:	English
Restrictions on access:	Open

Dundas Horticultural Society Fonds

Descriptive Inventory

Box 1

Box	File	Contents	Date
1	1	Series 1: Minutes 3 notebooks containing both executive minutes and minutes from regular meetings of the Dundas Horticultural Society.	1994-1999
1	2	Series 1: Minutes Letter of approval from the Ministry of Agriculture re: approval of the name Dundas Horticultural Society; Executive minutes of the Dundas Horticultural Society.	1957-1959
1	3	Series 1: Minutes Executive minutes of the Dundas Horticultural Society.	1960-1969
1	4	Series 1: Minutes Executive minutes of the Dundas Horticultural Society.	1970-1974
1	5	Series 1: Minutes Executive minutes of the Dundas Horticultural Society.	1980-1989
1	6	Series 1: Minutes Executive minutes of the Dundas Horticultural Society.	1990-1998
1	7	Series 1: Minutes Executive minutes of the Dundas Horticultural Society.	n.d.
1	8	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	1959
1	9	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	1960-1969
1	10	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	1970-1974
1	11	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	1981-1989
1	12	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	1990-1995
1	13	Series 1: Minutes Minutes of regular meetings of the Dundas Horticultural Society.	n.d.

Box 2

Box	File	Contents	Date
2	1	Series 2: Newsletters and Bulletins Newsletter and bulletins from the Dundas Horticultural Society.	1970-1979
2	2	Series 2: Newsletters and Bulletins Newsletter and bulletins from the Dundas Horticultural Society.	1981-1989
2	3	Series 2: Newsletters and Bulletins Newsletter and bulletins from the Dundas Horticultural Society. Also	1990-1999

		included is the final Bulletin addressed to the Dundas Horticultural Society about dissolution of the group.	
2	4	Series 3: Membership Officers and directors. List of executive members of the Dundas Horticultural Society and their contact information.	1959-1998
2	5	Series 3: Membership List of regular members of the Dundas Horticultural Society and their contact information.	1957-1999
2	6	Series 4: Events Content related to Dundas Horticultural Society events, such as rose shows, flower shows, strawberry socials, card parties. Includes: Newsletters, Programmes; Award lists; Budget lists; Memos; Rules and regulations.	1968-1998
2	7	Series 5: Newspaper clippings Newspaper clippings about the Dundas Horticultural Society. Includes articles from the <i>Dundas Star</i> and the <i>Valley Journal</i> .	1973-1994

Box 3

Box	File	Contents	Date
3	1	Series 6: Financial Records Includes: Register book; Blank cheque book; Balance book.	1973-1997
3	2	Series 6: Financial Records Financial documents include: Forms and guidelines regarding how to complete the Horticultural Society annual return; Expenditures list; Financial statements; Annual financial return.	1957-1980
3	3	Series 6: Financial Records Financial documents include: Financial statements; Annual financial return; Expense reports; Forms and Letters from the Ministry of Agriculture and Food; Letters; Receipts; Statement of receipts and expenditures; Miscellaneous Notes.	1981-1990
3	4	Series 6: Financial Records Miscellaneous financial notes that do not have a date.	n.d.
3	5	Series 6: Financial Records Certificate of Insurance.	1991-1998
3	6	Series 7: Ontario Horticultural Association Records from the Ontario Horticultural Association. Has information about the organization and about District 6, which incorporated the Dundas Horticultural Society. Includes: Brochures; Letters; Amendments to the Constitution; Minutes; Programmes; Forms; Annual Reports; List of Board of Directors and Executives; Flyers and information about Earth Day celebrations; Financial Statements; Statement of Association Fees; Treasuries Reports; Documents about insurance bonding; Newsletters; Information about voting procedures.	1989-1998
3	7	Series 7: Ontario Horticultural Association Records from District 6 of the Ontario Horticultural Association	1976-1996

		regarding annual meetings, dinners, and special events. Includes: Letters; Minutes; Financial Statements; Pamphlets; Agendas.	
3	8	Series 8: Miscellaneous Dundas sign.	n.d.

Box 4

Box	File	Contents	Date
4	1	Series 9: Correspondence Letters received by the Dundas Horticultural Society regarding landscaping projects, donations, meetings, and thank-you notes. Senders include: Hamilton Junior Chamber of Commerce; Dundas Lions Housing Limited; Office of the Clerk, Town of Dundas; Department of National Defence (Dundas Street Armoury); Dundas Centennial Committee; City Council; Simcoe and District Horticultural Society; Burlington Horticultural Society; Royal Botanical Gardens; Ben Veldhuis Ltd.; House of Providence; Dundas Public Library; Black's Audio Visual; University of Guelph; Ministry of Agriculture and Food; Wentworth Lodge; Dominion Seed House; The Barn Fruit Markets; Ontario Horticultural Society; New Hope Christian Centre. Also included are letters sent by the Dundas Horticultural Society thanking people/organizations for donations, invitations to upcoming events, and details about landscaping projects.	1959-1999
4	2	Series 10: Horticultural Societies Gardening Information. Brochures, publications, and informational flyers with gardening tips.	n.d.
4	3	Series 10: Horticultural Societies Horticultural Judging Standards. Published by the Ministry of Agriculture and Food.	n.d.
4	4	Series 10: Horticultural Societies Ministry of Agriculture. Includes: Ministry of Agriculture and Food Invoice; County, District, and Regional offices of the Ontario Ministry of Agriculture, Food, and Rural Affairs.	n.d.
4	5	Series 10: Horticultural Societies Miscellaneous Horticultural Societies. Includes materials from: The Canadian Rose Society; Paris Horticultural Society News; Oxbridge Horticultural Society; Canning Perennials; Conservation International Canada. Types of records include brochures, booklet, letters, programmes, forms, newsletters.	1995-1998
4	6	Series 10: Horticultural Societies Ontario Youth Garden Clubs of Ontario. Questionnaire filled out by the Dundas Horticultural Society.	1995
4	7	Series 10: Horticultural Societies Royal Botanical Gardens. Includes newsletters, memos, and programmes from the Royal Botanical Gardens.	1995

4	8	Series 10: Horticultural Societies Trillium Awards and Programmes. Includes: List of award winners; Correspondence between the Trillium Awards Committee, Clerks Office of the Town of Dundas, and the Dundas Horticultural Society; Newspaper clippings.	1990-1998
4	9	Series 8: Miscellaneous Miscellaneous records regarding the closure of the Dundas Historical Society.	1996-1999
4	10	Series 8: Miscellaneous Miscellaneous records. Includes: Class Lists; Guidelines on how to conduct a business meeting; Guidelines on how to be a successful secretary for an organization; Business cards; Reminders for upcoming meetings; Miscellaneous Letters; Invitations to Dundas Horticultural Society meetings; Brochures regarding how to take care of plants; Map; Prize ribbons; Miscellaneous notes.	n.d.

Box 5

Box	Contents	Date
5	Series 8: Miscellaneous Wooden gravel.	n.d.
5	Series 8: Miscellaneous Ink pad with 2 stamps.	n.d.
5	Series 8: Miscellaneous Book: "The New Program Pattern".	1962
5	Series 8: Miscellaneous Wooden plaque. Etched on the plaque is 'Welbeck Shingle Mill, 519-364-2144'.	n.d.
5	Series 8: Miscellaneous Name tags for individual members.	n.d.
5	Series 8: Miscellaneous Name stubs for individual members. Also included are both blank and filled-out membership cards.	[ca. 1995-1999]

Box 6

Box	Contents	Date
6	Series 11: Photographs Photo album. Includes 91 colour photographs and newspaper clippings.	[ca. 1988-1990]
6	Series 11: Photographs Photo album. Includes 35 colour photographs, ribbon, newspaper clipping, and pamphlets.	[ca. 1986-1987]
6	Series 11: Photographs Photo album. Includes 25 colour photographs and a newspaper clipping.	1960-1996

Box 7

Box	Contents	Date
7	Series 11: Photographs Photo album. Includes 78 colour photographs and newspaper clippings.	1967-1997
7	Series 11: Photographs Photo album. Includes 143 colour photographs, 5 colour negatives, and newspaper clippings.	1984-1997